

Thorntree Barn

Check List for Cleaning Self-Catering Units

Date

Cleaned by

Signed

Appropriate protective clothing should be worn when cleaning, and protective clothing should be changed between properties.

Cleaning Check List

All surfaces are to be **cleaned first, then disinfected**

Consideration should be taken to address the impact of children as well as adults: touching lower wall heights and parts of furniture.

Entrance	Tick
Keys cleaned	
External handles wiped and disinfected	
Living Spaces – Kitchen – Living and Dining areas	
Internal doors and door furniture wiped and disinfected	
Wipe down walls (children's handprints)	
High level surfaces dusted	
Light and power switches wiped and disinfected	
Bannisters wiped and disinfected	
Wipe down fire extinguishers	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, and remote controls wiped down – include under stair cupboard	
Soft furnishings and curtains steamed or disinfected	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Hard flooring hoovered and mopped with virucidal disinfectant	

Empty Bins and disinfect	
Wipe down and disinfect Gas stove and controls underneath	
Washing machine / dish washer / microwave / kettle / toaster: clean and sanitise doors, handles and controls	
Oven and hob: clean and disinfected surfaces, doors, handles and controls	
Fridge: clean and disinfected inside and out, including handle	
Pans, crockery, glassware and utensils to be washed in the dishwasher	
Drawers and cupboards wiped and disinfected	
Clean and disinfect high chair	
Upstairs Passage	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Bedrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	
All surfaces and furniture, including skirting boards wiped and disinfected	
Electrical equipment, wiped down – including hair driers	
Drawers and cupboards wiped and disinfected	
Soft furnishings steamed	
Mirrors cleaned	
Windows cleaned	
Carpets hoovered and sprayed with virucidal disinfectant mist	
Empty Bins and disinfect	
Bathrooms	
Internal doors and door furniture wiped and disinfected	
High level surfaces dusted	
Light and power switches wiped and disinfected	

Clean tiles	
Clean shower / bath / sink including pedestals and splashbacks	
Remove shower head and clean	
Clean and sanitise taps	
Clean plugholes and pour disinfectant down	
Clean and sanitise toilet bowl using a toilet brush to agitate the cleaning process and include under the toilet rim. Flush with lid down.	
All surfaces and furniture, including skirting boards wiped and disinfected	
Mirrors cleaned	
Windows cleaned	
Hard flooring hoovered and mopped with virucidal disinfectant	
Soak toilet brushes in virucidal disinfectant	
Outside Space	
Clean and disinfect patio door and handles	
Ensure bins are labelled (separate bin for used cloths and protective clothing)	
Disinfect bin lids	
Clean outdoor blue stacking chairs	
Clean any outdoor play equipment (if not stored away)	
Clean Barbeque (if not stored away)	

Likely duration times on surfaces of Covid-19 Virus

Surface Type	Present	No Longer Present
Air	2-3 hours	
Paper and tissue	30 minutes	3 hours
Copper	4 hours	8 hours
Wood, cloth and cardboard	1 day	2 days
Glass	2 days	4 days
Plastic and stainless steel	4 days	7 days

Advice to Cleaners

Start on the top floor and work downwards

Start in each room at the furthest point and work towards the door

Change the Vacuum cleaner after each changeover

Use Mops with a washable head – Make sure that the mop head is washed after use

Change Gloves between each type of room

Use different coloured re-useable gloves (rather than disposable ones)

Use Face coverings when changing or handling the bed linen and when Vacuuming

Use a clean cloth when Disinfecting each time

Don't use Bleach – we have a Sceptic tank

Clean First – Ten Disinfect